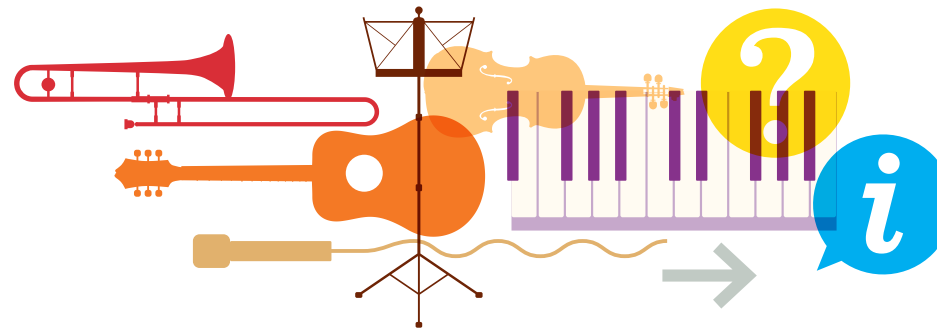


WORKING IN MUSIC WITH YOUNG PEOPLE IN WILTSHIRE?

WHAT TO DO IF YOU ARE WORRIED ABOUT A CHILD'S WELFARE

GUIDANCE FLOWCHART



QUESTION

Do you have concerns about a child's welfare?

OR

Are you concerned that a colleague, member of staff, volunteer or contractor may have:

- behaved in a way that has harmed a child, or may have harmed a child? and/or
- possibly committed a criminal offence against, or related to, a child? and/or
- behaved towards a child or children in a way that indicates they may pose a risk of harm to children? and/or
- behaved or may have behaved in a way that indicates they may not be suitable to work with children.

Where a young person discloses abuse or neglect:

- Listen; take their allegations seriously, reassure that you will take action to keep them safe.
- Inform them what you are going to do next.
- Do not promise confidentiality.
- Do not question further or approach / inform the alleged abuser.

ARE YOU:

LOCATION

A: Working in a school (during or outside of normal hours) or working for an organisation?

Make yourself aware of the school or organisations' procedures.

Report immediately to the Designated Safeguarding Lead or a Senior Manager in that organisation.

Obtain an acknowledgement of your report/contact.

B: Working on your own where you are responsible for the activity?

You might be at your home or premises; at a pupil's home or in a community setting.

They will then take the lead

REPORT

Report the allegation

within one working day:

- **Concerns about adults**
Ask to speak to the Designated Officer for Allegations:
0300 456 0108
- **Concerns about young people**
Multi-agency Safeguarding Hub (MASH):
0300 456 0108
- **Out of Hours Duty number** for both:
0300 456 0100

The person you speak to will tell you what will happen next.

IF THERE IS IMMEDIATE DANGER, PHONE THE POLICE OR EMERGENCY SERVICES ON 999



Wiltshire Council

This document has been produced by Wiltshire Music Connect and is intended for use as a brief guide only. For more detailed guidance refer to Wiltshire Council's Child Protection information

wiltshiresvpp.org.uk/
wiltshire.gov.uk/children-young-people-protection
wiltshiremusicconnect.org.uk