

**KEY DATES:**

**Deadlines for Subsidy and Instrument Hire for Schools and Associates 2019 - 2020**

	First Access subsidies	Instrumental & Vocal Tuition subsidies	INSTRUMENTS <a href="#">Full details here</a>	
			Inst & Vocal Tuition	First Access
<b>March/April</b>	4 <sup>th</sup> March: <a href="#">First Access Subsidy (Early Bird) is open</a>		W/c 6 <sup>th</sup> May: LRH email Associates with current list of users	Schools book First Access set through subsidy <a href="#">booking form</a>
<b>May</b>		20 <sup>th</sup> May: Tuition subsidy requests are open for next academic year	31 <sup>st</sup> May: deadline for Associates to submit requests for continuing pupils' instruments	
<b>June</b>	10 <sup>th</sup> June: Early Bird deadline. FA with no Early Bird <a href="#">still open</a>		24 <sup>th</sup> June: cut off for continuing pupils' payments to be received from parents/carers  24 <sup>th</sup> – 28 <sup>th</sup> June: Associates informed by LRH of non-payer continuers	
<b>July</b>	1 <sup>st</sup> July: FA Subsidy (Not Early Bird) deadline	1 <sup>st</sup> July: Tuition Subsidy deadline	1 <sup>st</sup> – 5 <sup>th</sup> July: Associates chase last non-payers  8 <sup>th</sup> July: Deadline for new users requests, and for collection of non-continuers / non-payers instruments	Schools book First Access set through subsidy <a href="#">booking form</a>  LRH contact tutors to get numbers etc
<b>August</b>			5 <sup>th</sup> August: cut off for parent/carer payments for new pupils' instruments to be delivered to schools in the first week of the September term	
<b>September</b>	9 <sup>th</sup> Sept: FA Subsidy final deadline	30 <sup>th</sup> Sept: Tuition Subsidy final deadline	16 <sup>th</sup> Sept: deadline for Associates to submit requests for late new-starters	1 <sup>st</sup> week of term Instrument delivery

Thereafter, requests will be processed on a monthly basis throughout the academic year, or until budget allows.  
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