**** Sept 2018

Associate to Early Years Associate ‘upgrade’ form

**Thank you for your interest in adding Early Years Associate to your existing Associate status.**

This is how we have agreed to define and describe Early Years Associates

“Early Years Associates have a specialism in working with children 5 and under. They have knowledge, skills and experience of music making with very young children. They may have experience of working in Early Years education settings such as nurseries, pre-schools and reception classes, or with family groups in children’s centres or community venues..”

Early Years Associates are required to meet the same safeguarding criteria – up to date DBS check and child protection training / procedures and insurance – as other Associates.

**Please can you complete the following form** - you may wish to use some of your answers in an update to your online profile on our website

|  |  |
| --- | --- |
| **Associate name** (as already used in Directory) |  |
| **Email address** |  |
| **Phone number** |  |
| **Date** of this application to add EY Associate status |  |
| **For how long have you been delivering Early Years** work as defined above? |  |
| **SKILLS**  Please give a summary of   1. your **skills relevant to Early Years** music   and   1. any **particular approaches** you use in your Early Years work |  |
| **SETTINGS and EXPERIENCE**  Please tell us briefly about:   1. the **settings and organisations** you have worked with in Early Years music   AND   1. give some succinct detail about **your experience** of working with children aged 5 and under |  |
| **CPD, QUALIFICATIONS & TRAINING**  Please tell us about any…   * Qualifications * Training   or   * CPD   That were specific (or of **particular relevance) to your Early Years work** |  |
| **REFERENCE**  **Are you able to provide a specific referee for your Early Years work?** If so, please provide their details below - we will request the references using our template, please do not submit them with this form. | |
| **Name of referee** |  |
| **Referee’s job title / profession** |  |
| **Referee’s organisation/school** |  |
| **Referee’s email address** (ideally relating to the role above) |  |
| **Referee’s (work) postal address inc postcode** |  |
| **Referee’s phone number** |  |

|  |  |
| --- | --- |
| In submitting this application, I declare its contents are true and accurate. | Yes |

Please send the completed form to [associates@wiltshiremusicconnect.org.uk](mailto:associates@wiltshiremusicconnect.org.uk) with the subject line - "Request to upgrade status"

We will acknowledge receipt and aim to turn around our response within 2 working weeks though on occasions this may be affected by holidays and receipt of references etc.

In some cases we may need to arrange a short telephone conversation to clarify some points.

We will then make our decision and where appropriate update your profile by adding Early Years status.